

「耆康扶老基金」捐款表格  
SAGE Fund for the Elderly Donation Form

捐款人於填寫個人資料予香港耆康老人福利會前，請先參閱夾附之《私隱政策聲明》 Please read the enclosed “Privacy Policy Statement” before submitting your personal information to The Hong Kong Society for the Aged

\* 請於適當空格內加上“✓”號 Please tick the appropriate box  
請以正楷填寫 Please use BLOCK letters

1. 捐款金額 Donation Amount (Note 1)

HK\$200       HK\$500       HK\$1,000       HK\$ \_\_\_\_\_

2. 捐款方法 Donation Method

劃線支票 – 抬頭「香港耆康老人福利會」(Note 2)

Crossed cheque – Payable to “THE HONG KONG SOCIETY FOR THE AGED”

直接存入戶口 Direct deposit cash – 恒生銀行 Hang Seng Bank account **024-280-0-317154** (Note 2)

信用咭 Credit card (Note 3)

Visa     MasterCard    信用咭號碼 Card No. \_\_\_\_\_

持咭人姓名 Name on Card \_\_\_\_\_

有效日期 Valid Through \_\_\_\_\_ / \_\_\_\_\_ 月mm/年yy (最少三個月內有效 Valid for at least 3 months)

發咭銀行 Issuing Bank \_\_\_\_\_

持咭人簽署 Authorized Signature \_\_\_\_\_

(須與信用咭簽署相符 Same specimen signature as that on the designated card)

3. 捐款者資料 Donor's Information

姓名 Name (先生Mr/女士Ms/小姐Miss) (請刪去不適用者 Please delete as appropriate) / 機構 Company \_\_\_\_\_

聯絡人姓名 Contact Person \_\_\_\_\_ 電郵 Email \_\_\_\_\_

日間聯絡電話 Daytime Tel. / 手提電話 Mobile No. \_\_\_\_\_

地址 Address \_\_\_\_\_

請寄回收據 Please send me a receipt – 收據抬頭 Name on receipt (如與捐款人姓名不同 If different from donor's name) \_\_\_\_\_

本人毋須收據，以節省行政開支 To save administration costs, no receipt is required

本人同意香港耆康老人福利會使用本人提供的個人資料，作為與本人聯絡及推廣活動用途 I agree to The Hong Kong Society for the Aged's use of my personal information for communication and promotion purposes

備註 Note

1. 捐款HK\$100或以上，可獲發正式收據向稅務局申請扣減稅項 Donation of HK\$100 or above is tax deductible with a receipt
2. 請將支票或銀行入數紙連同本表格一併寄交香港北角百福道21號香港青年協會大廈11樓香港耆康老人福利會公關及籌款部 Please send the cheque or bank-in-slip together with this form to “The Fundraising Department, The Hong Kong Society for the Aged, 11/F, The Hong Kong Federation Youth Groups Building, 21 Pak Fuk Road, North Point, Hong Kong”
3. 信用咭捐款可以傳真/電郵/郵寄交回表格 For donation by credit card, this form can be sent by fax / email / post

~ 多謝您的支持 Thank You for Your Support ~

總辦事處：香港北角百福道 21 號香港青年協會大廈 11 樓

Head Office: 11/F, The Hong Kong Federation of Youth Groups Building, 21 Pak Fuk Road, North Point, Hong Kong

電話 Tel: (852) 2511 2235

傳真 Fax: (852) 2311 2373

電郵 Email: fundraising@sage.org.hk

## 香港耆康老人福利會

### 《私隱政策聲明》

#### 政策聲明

本會承諾遵守《個人資料（私隱）條例》的規定。為履行此承諾，我們會確保屬下職員依從保安及保密方面的最嚴格規定。

#### 實務聲明

本會未取得你的同意前，不會向第三者提供你的個人資料作直接促銷或其他不相關的用途。

### 《收集捐款人個人資料聲明》

#### 本會收集個人資料的目的及用途

你所提供的個人資料，將會被本會用於處理捐獻善款之用。提供個人資料予本會是自願性的。若你未能提供足夠個人資料，本會將不能處理有關捐款。請確保你所提供之資料為準確及通知本會有關任何資料修改。

為保持與閣下的聯繫，及讓閣下及時瞭解本會的最新訊息，包括：本會的工作進展、資助及非資助服務及課程的推廣及宣傳、籌款募捐、招募、產品推廣、收集意見、個別邀請、發放宣傳品及與本會相關的各類活動及事工，本會在獲得閣下的書面同意後，方會使用閣下曾提供的通訊資料，包括：姓名、郵寄地址、電話、傳真號碼、電郵等，發放本會訊息予閣下。

#### 使用有關資料人士

你所提供之個人資料，只會按需要由本會使用。除信用卡資料將交予銀行進行付款交易外，本會未取得你的同意前，不會向其他人士及機構披露所收集得關於你的資料。

#### 要求查閱及改正個人資料

除了特殊情況外，你可要求查閱及改正本會所存有關你的個人資料，並可支付規定費用，得到有關資料文件影印本。

#### 查詢

如對上述有關個人資料之用途、查閱及改正等有任何查詢，可與本會公關及籌款部企業傳訊主任聯絡。  
(地址：香港北角百福道 21 號香港青年協會大廈 11 樓或電郵：fundraising@sage.org.hk)

# The Hong Kong Society for the Aged

## “Privacy Policy Statement”

### Policy Statement

The Hong Kong Society for the Aged undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance. All our staff members who handle identifiable personal information should take extra precaution to ensure that the relevant laws on personal data (privacy) are complied.

### Practice Statement

Information we collect about you will not be disclosed by us to any other party without your consent.

## “Personal Information Collection Statement”

### Purposes of Collecting and Personal Information

The personal information you provide will be used for processing donation. The provision of information is voluntary. Failure to provide obligatory information may make us unable to process donation. Please make sure the information is accurate and inform us if you would like to make any changes.

To stay in touch with you and keep you posted on our latest updates, including, our works, promotion of our subvented and non-subvented courses, fundraising appeal, recruitment, product promotion, feedback collection, activities invitation, dispatch of promotion materials and all kinds of our activities; we will only use your personal contact information after obtaining your written consent, including, name, postal address, telephone number, fax number, email address and others.

### Personnel Handling Personal Information

The personal information you provide will only be used for the aforementioned purposes. We will not disclose any information about you to the third parties without your consent except for sending credit card information to bank for transaction.

### Access and Correction of Personal Information

You have the right of access to, and correction of, personal information kept and used by us in accordance except for special circumstances. A reasonable fee may be charged for obtaining photocopies.

### Enquiries

Should you have any enquiries concerning the use, access or correction of personal information, please feel free to contact our Corporate Communications Officer. (Address: 11/F, The Hong Kong Federation of Youth Groups Building, 21 Pak Fuk Road, North Point, Hong Kong or Email: fundraising@sage.org.hk)